

Note: These rules are not official, they are just a translation from the official Finnish ones. These rules have no legal power, and they should only be used for directional purposes. The rules might have a slight difference between the languages because of the translation.

I GENERAL

1 Name and domicile of the Association

The name of the association is Fuusio ry, and the residency of the association is Lahti.

2 Purpose

The purpose of the association is:

- 1) function as an organization for students completing a degree under LES (define**) at LUT University, Lahti campus;
- 2) represent the common interests of its members within the university;
- 3) offer cultural, social, and professional development services, as well as advocate for educational improvement.
- 4) collaborate with the Student Union of LUT University in the improvement of the social and societal status of students and to develop education at LUT University, Lahti campus.

3 Implementation of the purpose

To achieve its purpose, the association:

- 1) help integrate new members into student culture and life at the university
- 2) organize meetings, social events, company visits, study trips, and other relevant events.
- 3) organize informative meetings and events related to studies, the university, university policy, and student culture issues, and;
- 4) cooperate with local and national student associations, the Student Union of LUT University, and other parties involved in the protection of students' interests.

In order to support its activities, the association is entitled to:

- 1) to receive grants, donations, and wills;
- 2) with the relevant permission to organize fundraisers, lotteries, celebrations and entertainment events;
- 3) to own immovable and movable properties and assets necessary for its activities, and;
- 5) in order to finance its non-profit activities, to engage in a business or gainful activity which is otherwise directly related to the fulfillment of the purpose of the purpose or which much be considered to be of financial value.

II MEMBERSHIP

1 Members

The members of the association are approved by the board.

2 Full members

A student studying in an LES program at LUT Lahti Campus can be accepted as a full member of the association, who accepts the purpose and operating principles of the association and undertakes to pay the membership fee.

3 Supporting members

Supporting members may be individuals and legal entities approved by the Board as supporting members who pay the membership fee. Supporting members have the right to attend and speak at the meetings, but not the right to vote.

4 Honorary members

The association may appoint a person who has contributed significantly to the association as an honorary member. A person is invited to be an honorary member of the association when at least $\frac{2}{3}$ of the attendees of the association's spring meeting support the invitation. Honorary members have the right to attend and speak at the meetings of the association, but not the right to vote. The honorary member is not charged a membership fee. The honorary membership is for life, but the board has the right to dismiss the honorary member according to rule II 8.

5 External members

A person interested in the activities of the association who cannot be accepted as a full member may be accepted as an external member of the association for one at a time upon application. An external member pays the association membership fee and a one-time external membership fee.

6 Subscription and membership fee

The amount of the association's membership fee and the amount of external membership fee is decided yearly at the autumn meeting.

7 Resignation of a member

A member may resign from the membership of the association at any time by notifying the board of the association or its chairperson in writing or by announcing their resignation at a meeting of the association.

8 Dismissal of a member

The board may dismiss a member from the association at its meeting if the member has failed to fulfill the obligations to which they have committed by joining the association or has significantly harmed the association, its members, or no longer fulfills the membership conditions specified in the rules. A full member is expelled from the association unless they present special reasons to the board of the association in favor of continuing the membership.

9 Ending of association membership

When a member's granted study right at LUT University ends, the member is considered expelled from the association with the decision of the board. The person can also, if they wish, be transferred to become an external member instead of expulsion.

III MEETINGS OF THE ASSOCIATION

1 Right of initiative

2 Right to attend and speak at a meeting

A meeting of the association may grant the right to attend and speak at a meeting of the association to a person who is not a member of the association.

3 Decision making

The decision-making power of the association is exercised by the full members at the meeting of the association. One full vote for each full member present at the meeting.

The decision of the association shall be, unless otherwise provided in the rules, the opinion supported by more than half of the votes cast. Voting shall be by simple majority. In the event of a tie, the chairperson of the meeting shall have the casting vote, but in the event of a personnel decision, the tie will be determined by lottery.

Voting shall be by secret ballot if one of the voting participants in the meeting so requests. Personnel decisions are always made by a closed ballot.

4 Association meetings and invitations to meetings

The association holds two regular meetings a year. The spring meeting of the association is held in March-April and the autumn meeting in November-December on a date determined by the board.

The invitation to the meetings of the association shall be sent to the members for information at least seven (7) days before the meeting on the official communication channel. The invitation to the meeting shall state if the meeting deals with matters mentioned in section 23 of the Associations Act or comparable to them. A meeting has a quorum when it is convened in accordance with the rules of the association.

The meeting of the association may be attended in the invitation to the meeting, if so mentioned, also by means of a telecommunications connection or other technical aid during or before the meeting. The participant in the meeting can follow and participate in the meeting process.

5 Spring meeting

The task of the spring meeting is:

- 1) consider and approve the previous year's annual report;
- 2) process the previous year's financial report;
- 3) process the statement of the action inspectors;
- 4) approve the financial statements for the previous financial year and decide on the discharge of the board of directors and other responsible persons, and;
- 5) deal with other matters mentioned in the notice convening the meeting.

6 Autumn meeting

The task of the autumn meeting is:

- 1) elect the chairperson of the board of the association;
- 2) decide on the size of the board of the association and elect 3-11 other members;
- 3) decide on all the membership fees for the following year and the obligation to pay membership fees;
- 4) discuss and approve the action plan and budget for the following year;
- 5) elect an auditor and a deputy auditor or an operational auditor for the next financial year; and the deputy auditor to audit the accounts and administration for the following financial year;
- 6) decide on the official communication channel of the association, and;
- 7) deal with other matters mentioned in the notice convening the meeting.

7 Extraordinary meeting

The board may convene an extraordinary meeting of the association if necessary. An extraordinary meeting shall be held when at least one tenth (1/10) of the members with right to vote so request in writing from the board for a purpose stated by the board or when the meeting of the association so decides. In such a case, the meeting shall be held within fourteen (14) days of the request being submitted, without, however, counting the time between semesters.

IV. FINANCES

1 General

The accounting and term of office of the association is one (1) calendar year.

The association's Board is responsible for the association's finances. Financial management is based on existing laws, regulations, good association practice, this financial guide, and the association and decisions of Board meetings. The financial statement does not invalidate or change the decisions of the association's general assembly.

2 Financial statement and the audit

The financial statements must be prepared and submitted to the action inspectors no later than one month before the spring meeting. The action inspectors must perform the audit and submit the inspector's report to the association's Board no later than fourteen (14) days before the association's spring meeting.

3 Participation fees for association events

The Board of the association decides on the participation fees for the events of the association on a case-by-case basis on the proposal of the person in charge of the event. At the same time, the board also decides on possible discounts for the board, officers, and other members.

4 Cancellation of participation

Binding registration may be required for some association events. A participation fee must be paid for these events, even if you do not participate in the event. However, by decision of the Board, the fee may not be collected if, for example, the participation has been canceled before the event has caused expenses for the association.

5 Travel expenses

The association reimburses travel expenses for its official representatives when the trip is directed to other localities. The reimbursement is decided on a case-to-case basis.

V. ADMINISTRATION

1 Decision-making power

The decision-making power of the association is exercised by the meeting of the association and the executive power is exercised by the Board elected by the organizational meeting.

2 Appeal against the decision of the board of directors

If a member of the association considers that the decision of the Board of the association violates his or her right, the member may, within fourteen (14) days of being notified of the decision of the Board, request the Board to discuss the matter at a meeting of the association.

If this has happened, the Board of the association is then obliged to hold a meeting of the association within twenty-eight (28) days of receiving the request.

3 Writing the name of the association

The name of the association is written by the chairperson of the Board, vice chairperson, secretary, or treasurer, each individually. The board can by vote give the rights to write down the name of the association to any member of the board, to each individually.

VI. THE BOARD OF DIRECTORS

1 Size and duties of the board

The Board of the association consists of the chairperson and a minimum of three (3) and a maximum of eleven (11) other full members of the association. The term of office of the Board is a calendar year.

The tasks of the board are:

- 1) manage the activities of the association;
- 2) prepare matters to be raised at the meetings of the association and to implement the decisions made at the meetings;
- 3) prepare the annual activity and financial report and the financial statements;
- 4) draw up a budget and an action plan;
- 5) represents the association, and;
- 6) maintain a list of members of the association.

The duties of the chairperson of the association are:

- 1) prepare board meetings and chair speeches at board meetings;
- 2) present the proposals of the Board to the meeting of the association;
- 3) supervise that the rules and purpose of the association are observed in the activities of the association;
- 4) supervise and direct the activities of other members of the Board of directors and committee members;
- 5) represent the association externally as well as develop the activities of the association.

2 Resignation of the board

If the Board is relieved of its term of office or otherwise resigns, it shall elect a meeting of the association for the remaining term of the new Board. If a member of the Board is relieved of his or her term of office or resigns for any other reason, the meeting of the association may elect a new member to replace them.

3 Dismissal of the board

A meeting of the association may, in a no-confidence vote by a majority of at least two-thirds (2/3), release the term of office among the Board or its members by deciding that the Board or its member no longer enjoys the confidence of the association meeting. In this case, the matter must be mentioned in the invitation to the meeting.

New persons must be elected to replace the Board, its chairperson, or a member who has been dismissed at the same meeting of the association.

4 Committees

The Board of the association may set up committees to assist the Board. The members of the committees are elected by the Board. The committee shall decide matters by a simple majority of votes. In the event of a tie, a lottery will decide.

Members of the Board of the association who are not members of the committee have the right to speak and attend the meetings of the committees.

VII. SPECIAL PROVISIONS

1 Supplementary regulations

Supplementary regulations may be issued to these rules to provide specific provisions on matters considered important for the association's activities. Supplementary regulations to them must be approved by the guild's general meeting with a majority of three-quarters (3/4) of the votes cast. Supplementary regulations come into effect immediately upon approval by the association's general meeting.

2 Amendment of the rules

The decision to amend the rules shall be made at a meeting of the association by a majority of at least three-quarters (3/4) of the votes cast. Amendments to the rules must be approved at two (2) consecutive meetings of the association, of which only one may be an extraordinary meeting. The invitation to the meeting must mention any changes to the rules.

3 Dissolution of the association

The decision to dissolve the association must be made at a meeting of the association by a majority of at least three-quarters (3/4) of the votes cast. Dissolution of the association must be approved at two (2) consecutive meetings of the association, of which only one may be an extraordinary meeting. The notice of the meeting must mention the dissolution of the association.

After the dissolution of the association, its property will be transferred for the common benefit of the students of the LUT University, Lahti campus in the manner decided in more detail at the last meeting of the association.